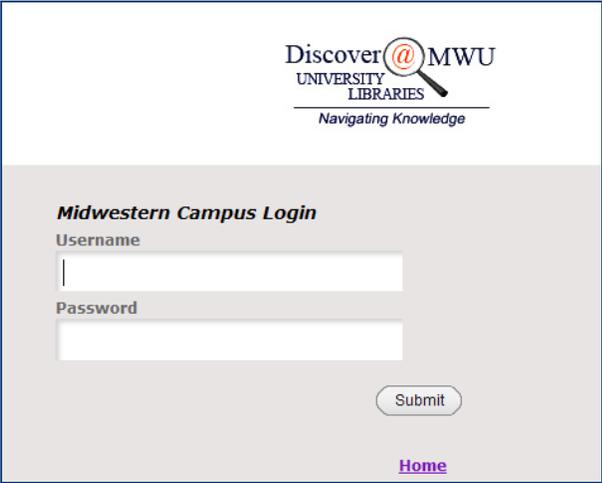**Chicago College of Pharmacy**
Department of Experiential Education
New Directions for Library Access

To access Midwestern University Library's resources and/or databases:

1. Go to http://www.midwestern.edu/
2. This is the home page of Midwestern University.
3. Click on the MWUNET (orange print on the top middle of the page).
4. Ignore the login/password prompt. On quick links click and open to MDW library services.
5. Click on Library Resources.
6. Select the resource needed.
7. A login prompt will appear. Use your campus (RMS system) log in and password to sign in. (Note: If you get a page that states "There is a problem with this website's security certificate"—please choose "Continue to this website.")

8. Continue to use the resource.
9. When you find an abstract or article you can print it on your printer, or email it by using the prompt on the upper right corner of the page. If there is a journal logo click on that to be sent to the article. If you wish to use the *Get it @MWU button* to obtain a full text article that is not available you will need an ILLiad account.

To request full text articles that are not available online:

1. Set up your own ILLiad (Inter Library Loan Internet Database) account. After logging in using your Athens ID you will be returned to the library home page. Under Services or Resources you will see Order Materials/ILLiad. Click here to be directed to the page where you can sign up for an ILLiad account number. Click on first time users.
2. On the Order Materials (ILLiad) page you will see non-MWU items cost $3.00, this fee is waived for preceptors (covered by the OEE department). Only 10 requests may be made per day. Articles requested from that are not available at MWU will take 4-7 days.

3. To use your account to request full text articles click on the yellow ***Get it @MWU*** button located on the upper right hand corner of the abstract page, you will be directed to a page listing your request. In red letters you will see submit a request. Click here and you will be directed to log in your ILLiad information. Once signed in a request page with the information will come up, scroll to the bottom of the page and submit your request. You will be sent to a status page to see your current request. You will be sent an email when your request is fulfilled.
4. At any time to see the status of your current MWU request, sign into ILLiad directly from the library resource page and your account a summary will display your current requests and the progress of the library on retrieving your request.

For a good reference on using the database *PubMed* see <u>A Primer: Basic *PubMed* Searching for Pharmacists </u>by Schrimsher and Kendrach. It can be found in Hospital Pharmacy Volume 41, Number 9, 855-867.