

ACCOMMODATION REQUEST AND APPROVAL PROCESS

The confidential process of requesting accommodations for a documented disability begins with the submission of the required documentation through the **Accommodation Request Form** found in the MWU student portal on the Student Services page along with the **Universal Third Party Disability documentation from your provider.**

No action is taken until all documents are submitted. Contact Student Services for any questions on the process.

Does the documentation identify the disability with specificity?

Student provides more specific documentation.

Is the documentation from a provider qualified to diagnose

and/or treat the disability?

Student obtains documentation from qualified medical professional(s).

YES

YES

Does the documentation identify with enough specificity how the disability substantially limits one or more life activities?

Student Services will let the student know the provider will need to supply additional documentation.

YES

Does the documentation cover all disabilities for which the student is seeking accommodations?

Student Services will let the student know the provider needs to supply additional documentation to confirm additional disabilities.

MIES

An intake interview will be conducted with the student to gather additional subjective information and history. The application will then move on to a review of the accommodation request(s).

NO

The application is reviewed by the Disability Services Committee for approval of appropriate accommodations.